

Managing the AQTF

- A process to manage the AQTF with less pain -

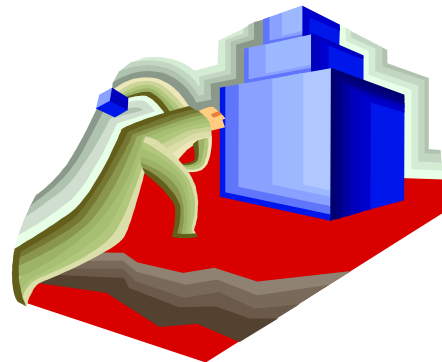
If you believe your AQTF system could do with some help, or you would like to develop a system to suit your needs.....

All Registered Training Organisations are aware of the requirement to operate their organisations to the 9 Conditions of Registration and 3 Essential Standards of the Australian Quality Training Framework – AQTF

Numerous organisations have offered “packages” intended to allow this to happen, often ending as large, ineffective and complex systems.

As an RTO, P-E Handley-Walker have tackled this via the use of a plan that links the process/evidence needed for compliance to each standard.

- **AQTF-Plan** provides a roadmap for the internal administrator
- **AQTF-Plan** provides a guide for the external auditor to follow the trail to compliance
- **AQTF-Plan** is not an expensive “new software package” – it runs in standard Microsoft Office
- **AQTF-Plan** does not require a host of new documentation
- **AQTF-Plan** generally utilises your existing controls and processes



- **And the AQTF-Plan is cost effective!**

P-E Handley-Walker can help you to:

- *review your current system*
- *identify any problems/issues*
- *provide assistance/guidance to link your system via the plan, in as little as 2-4 onsite visits.*
- *P-E Handley-Walker consultants have been appointed to the panel of AQTF auditors in NSW, and have undertaken around 1000 audits for VETAB*

*for more information contact Will Ray 0412 439 334 / (03) 9708 8809
to discuss our approach, or arrange a visit,*

**We also offer ongoing maintenance of the system as an effective alternate to
DIY**

P-E Handley-Walker Pty Ltd

A.C.N. 117 526 888

www.p-handley-walker.net.au info@p-handley-walker.net.au Ph: 0412 439 334 (03) 9708 8809